

FRANKLIN COUNTY COMMISSIONERS MEETING
April 24, 2018, - 10:00 A.M.
COMMISSIONERS/COUNCIL MEETING ROOM, #203

The Franklin County Commissioners met in regular meeting on April 24, 2018, at 10:00 A.M. in the Commissioners/Council Meeting Room. Those present were Tom Wilson, Tom Linkel, Eric Roberts, Carol Westerman and Karla Bauman, Auditor.

Open: The meeting was called to order and the pledge of allegiance led by Tom Wilson.

Ed Hollenbach – EMA Director: Mr. Hollenbach presented an invoice from Indiana University for \$7,500 for the County's Hazard Mitigation Plan. Mr. Hollenbach apologized to the Commissioners for just laying this in their lap, but he didn't have any other option on getting the invoice paid. Auditor Bauman asked if this invoice and plan were part of a grant. Neither Mr. Hollenbach or the Commissioners knew if this invoice involved a grant or not. Auditor Bauman requested a recess to retrieve documentation from her office. Meeting was not recessed and Commissioners continued discussing the invoice and plan. **Motion to set up a line for \$19,583.20 for the Hazard Mitigation invoice and advertise request for additional by Eric Roberts, seconded by Tom Linkel. All in favor, motion carried.**

Joe Copeland, FC Engineer – Professional Services Agreement and INDOT Bridge Inspection Contract: Mr. Copeland presented a Professional Service Agreement for SJCA on-call consulting services to complete the services for permit purposes. Commissioners discussed what services were still outstanding under the contract with Durham. What to this day do we owe them and that the invoice received should be held until they prove what work has been completed. **Motion to sign agreement with SJCA by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.**

INDOT Bridge Inspection Contract: Motion to sign agreement for Bridge Inspection with INDOT by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.

An updated quote from Ennekings was received for Highland Bridge 59 in the amount of \$11,060. Mr. Copeland stated he will be at the County Council meeting that evening to ask for the money.

Commissioners discussed adding the proposed "Superintendent Responsibilities" (a copy is attached hereto) to the Highway Engineer's current responsibilities. His title will be Superintendent/Engineer of Highway. It will add another layer of command. **Motion to add to the Engineer's job description the Superintendent Responsibilities as listed and incorporate into the Engineer's job description effective immediately by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.**

Wayne Monroe presented pictures to Commissioners of his yard from scraping of road berm. The scraping would have been done so that the water would run off of the roadway. Dirt was thrown into his yard. There was a discussion between Mr. Monroe and Mr. Copeland, Highway Superintendent/Engineer and the Commissioners. Mr. Copeland will take care of the matter.

Approve Minutes – April 10, 2018: Motion to approve the minutes from April 10, 2018 by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.

Approve Claims: Motion to approve all claims presented by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.

Approve Payroll: Motion to approve payroll as presented by Eric Roberts, seconded by Tom Linkel, all in favor, motion carried.

Clerk's Report – March, 2018: Motion to acknowledge receipt of the Clerk's March 2018 report by Tom Wilson, seconded by Tom Linkel, all in favor, motion carried.

Ordinance 2018 ____ - Mud/Debris on FC Highway/Roadways: Tabled for changes.

Ordinance 2018 ____ - Amended Ordinance 2013-2 and Violation Bureau & Other Collections Procedure: Tabled for changes.

Mailbox Policy: Mr. Linkel read the Mailbox policy. (A copy is attached hereto.) Motion to approve Mailbox Policy as read by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.

Ordinance 2018-03 – Vacate Public Roadway: A petition was filed by Crystal L. Bulmer on March 5, 2018 with the Commissioners to vacate an alley along the entire length of the West side of Lot Numbered Thirty-three (33) in Thomas G. Anderson's Addition to the Town of Andersonville. All parties were properly notified and nobody was present objecting to the vacation. Motion to approve Ordinance 2018-03 as read by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried. (A copy of Ordinance 2018-03 is attached hereto.)

Franklin County Polling Places for 2018: Motion to sign the Polling Places for 2018 by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried. (A copy is attached hereto.)

BIS Digital Contract – Auditor: Motion to have Tom Wilson sign the contract with BIS Digital in the amount of \$870.00 for one year by Eric Roberts, seconded by Tom Linkel, all in favor, motion carried.

Ordinances – (Whistleblower Policy): Both proposed Whistleblower Policies for the Sheriff and Standard Handbooks were tabled until the next meeting.

Ordinances 2018-04 – Sheriff/Jail/E-9111 (Sick Leave Reimbursement & Personal Leave): An ordinance amending the Sheriff Handbook **Section 4.4: Sick Leave Reimbursement** as follows: Full time employees are eligible for 100% of their accrued, unused sick hours upon employment termination. However, employees who are terminated for disciplinary reasons shall not be entitled to pay for any accumulated sick hours. **Motion to approve Ordinance 2018-04 Sheriff/Jail/E-911 (Sick Leave Reimbursement & Personal Leave), Section 4.4: Sick Leave Reimbursement by Tom Linkel, seconded Eric Roberts, all in favor, motion carried.**

Ordinances 2018-5 – Standard (Sick Leave Reimbursement & Personal Leave): An ordinance amending the Standard Handbook **Section 4.4: Sick Leave Reimbursement** as follows: Full time employees are eligible for 100% of their accrued, unused sick hours upon employment termination. However, employees who are terminated for disciplinary reasons shall not be entitled to pay for any accumulated sick hours. **Motion to approve Ordinance 2018-05 Standard (Sick Leave Reimbursement & Personal Leave), Section 4.4: Sick Leave Reimbursement by Tom Wilson, seconded Tom Linkel, all in favor, motion carried.**

Adjourn: Motion to adjourn by Tom Wilson, seconded by Tom Linkel, all in favor, motion carried.

Others Present: Mildred I. Simmermeyer, Betty C. Lecher, Perry Knox (SJCA) Joe Copeland, Ed Hollenbach, Sara Duffy, Delores Dobbs, Jana Selke and Wayne Monroe.

Minutes approved May 1, 2018.

AYES



Tom Wilson



Tom Linkel




Eric Roberts

NAYS

Tom Wilson

Tom Linkel

Eric Roberts

Attested by: 
Karla J. Bauman
Franklin County Auditor

Superintendent Responsibilities

- Assist Foreman with day to day activities with direction and recommendations.
- Supervise personnel as required and needed to insure a productive workforce.
- Manage and/or recommend disciplinary action as needed.
- Create and maintain a road maintenance list of projects for at least a 5 year period.
- Assist Foreman with snow removal as a consultant with direction and recommendations.
- Create and maintain an equipment replacement list-projected for at least 5 years.
- Implement and manage safety program.
- Prepare written specifications for equipment purchases and materials contracts.

Mailbox Policy

Franklin County, Indiana

Highway will replace mailboxes and/or posts or pay an amount of \$65.00 for damages resulting from maintenance activities subject to the following conditions:

A Highway employee reports damage to office.

The owner reports damage to highway within 7 days and completes and signs the Mailbox & Post Damage Notification Form.

The form must be returned to the highway within 60 days of when the damage occurred.

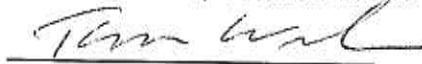
Replacement by the Highway, unless denied, will be made within 3 days (weather permitting) after the form is received.

Replacement will be a standard mailbox with 4" white house numbers and a 4x4 treated post to withstand the snow impact, and type shall be at the discretion of the Highway.

Claimant shall have the choice of one of the options described below:

1. Request that the Highway repair the damaged mailbox.
2. Highway to install a mailbox and 4x4 post to replace the damaged mailbox and post. Any future claims for mailbox, post or \$65.00 will be denied.
3. The claimant agrees to accept \$65.00 for the damaged mailbox and post. Any future claims for damaged mailboxes will be denied.

Franklin County Commissioners



Tom Wilson



Tom Linkel

Date: 4-24-18



Eric Roberts

STATE OF INDIANA)
COUNTY OF FRANKLIN) SS:

IN RE: THE VACATION OF A PUBLIC ROADWAY
LOCATED IN POSEY TOWNSHIP,
FRANKLIN COUNTY, INDIANA

ORDINANCE NO. 03
COUNTY OF FRANKLIN, STATE OF INDIANA

BE IT ORDAINED by the board of County Commissioners for the County of Franklin, State of Indiana, pursuant to I.C. 36-7-3-12, that pursuant to a Petition to Vacate Public Roadway filed with the Board of County Commissioners for the County of Franklin, State of Indiana, on the 5th day of February, 2018, on behalf of Crystal L. (Bulmer) Pavey, as petitioner, the following described public roadway is hereby vacated in that said public roadway has not been utilized by the public within any known person's recollection and is no longer necessary as a means of public convenience:

An alley along the entire length of the West side of Lot Numbered Thirty-three (33) in Thomas G. Anderson's Addition to the Town of Andersonville.

The vacated alley shall revert back to the parcels containing it (and the landowners of record of such parcels) as set forth in the Plat.


The said above described alley is located in Posey Township, Franklin County, Indiana.


This ordinance shall be in full force and effect from and after its passage by law.

Passed by the BOARD OF COUNTY COMMISSIONERS for the County of Franklin, State of Indiana, this 24th day of April, 2018.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, INDIANA


THOMAS E. WILSON


TOM LINKEL


ERIC E. ROBERTS

ATTEST:


KARLA BAUMAN
AUDITOR, FRANKLIN COUNTY, IN

State of Indiana:

County of Franklin:

PETITION TO VACATE PUBLIC ROADWAY

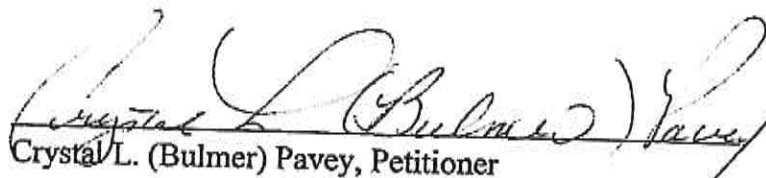
Petitioner, Crystal L. (Bulmer) Pavey, as the owner of real property located within Franklin County, Indiana, hereby petitions the Franklin County Commissioners ("Commissioners") to vacate an alley along the entire length of the West side of Lot Numbered Thirty-three (33) in Thomas G. Anderson's Addition to the Town of Andersonville. Crystal L. (Bulmer) Pavey is the owner of the property located at 27085 US 52, Rushville, Indiana 46173. The adjoining parcel which is owned by the Petitioner is identified by parcel identification no. 24-01-10-460-001.001-013.

In support of said Petition, Crystal L. (Bulmer) Pavey, states:

1. Vacating the proposed Alley is beneficial to the County as it will no longer need to be maintained by the County and is only utilized by the Petitioner;
2. Vacation of the proposed Alley will not hinder the growth or orderly development of the neighborhood in which said Alley is located or to which the Alley is contiguous;
3. Vacating the proposed Alley does not make access to the lands of any person by means of public way difficult or inconvenient;
4. Vacating the proposed Alley does not hinder the public's access to a church, school, or other public building or place; and

Further, Petitioner states that notice of this Petition and the hearing on it has been provided pursuant to Indiana Code §§ 36-7-3-12(c) and 5-3-1.

Respectfully submitted this 5th day of March, 2018.


Crystal L. (Bulmer) Pavey, Petitioner

FRANKLIN COUNTY POLLING PLACES FOR 2018

In the matter of establishing polling places for the Primary and General Election for the year 2018, the Board of Commissioners of Franklin County, Indiana, have taken under consideration the matter of establishing voting places in the various precincts of the different townships of Franklin County, State of Indiana, and now after due deliberations and being advised in the premises, now orders that the following be designated as the polling places in Franklin County, Indiana, for the 2018 Elections. All polling locations are located in accessible facilities.

<u>Polling Place</u>	<u>ADDRESSES</u>
Batesville	Church on Fire Ministries 1170 N. State Rd. 229 Batesville, IN 47006
Bath	Bath Conservation Club 3102 Bath Road Bath, IN 47010
Blooming Grove	Blooming Grove VFD 15025 Stone Church Rd. Brookville, IN 47012
Brookville One	The Schilling Memorial Community Center 900 Mill Street Brookville, IN 47012
Brookville Two	American Legion 1290 Fairfield Avenue Brookville, IN 47012
Brookville Three	The Schilling Memorial Community Center 900 Mill Street Brookville, IN 47012
Brookville Four	American Legion 1290 Fairfield Avenue Brookville, IN 47012
Brookville Five	American Legion 1290 Fairfield Avenue Brookville, IN 47012

Butler	St. Mary's Hall 17440 St. Mary's Road Batesville, IN 47006
Fairfield	Bath Conservation Club 3102 Bath Road Bath, IN 47010
Highland One	Klemme's Corner United Church of Christ 11001 Bossert Road Brookville, IN 47012
Highland Two	Cedar Grove VFD 605 2nd Street Cedar Grove, IN 47016
Laurel	Laurel Community Center 218 North Clay Street Laurel, IN 47024
Metamora	Metamora Church of God 20146 US Highway 52 Laurel, IN 47024
Oldenburg Corporation	Oldenburg Eagle Fire Dept. 3028 Pearl Street Oldenburg, IN 47036
Posey	Laurel Community Center 218 North Clay Street Laurel, IN 47024
Ray One	Oldenburg Eagle Fire Dept. 3028 Pearl Street Oldenburg, IN 47036
Ray Two	Holy Family Church (Cafeteria) 22154 Main Street Oldenburg, IN 47036
Salt Creek One	Holy Family Church (Cafeteria) 22154 Main Street Oldenburg, IN 47036
Salt Creek Two	Metamora Church of God 20146 US Highway 52 Laurel, IN 47024

Springfield

Drewersburg VFD
(Mt. Carmel)
8014 Springfield Road
Brookville, IN 47012

Whitewater One

New Trenton VFD
5138 Depot Road
New Trenton, IN 47035

White Water Two

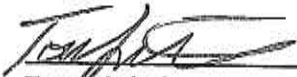
New Trenton VFD
5138 Depot Road
New Trenton, IN 47035

DATED THIS 24th OF APRIL, 2018.

FRANKLIN COUNTY BOARD OF COMMISSIONERS



Tom Wilson



Tom Linkel



Eric Roberts

ATTEST: Karla J. Bauman
Karla Bauman, Franklin County Auditor

2018001117 ORDI \$0.00
04/24/2018 01:51:02P 2 PGS
CONSTANCE BISCHOFF
FRANKLIN County Recorder IN
Recorded as Presented

ORDINANCE NO. 2018- 045

Kelli J. Baum FRANKLIN COUNTY BOARD OF COMMISSIONERS
FRANKLIN COUNTY AUDITOR
AN ORDINANCE AMENDING THE COUNTY OF FRANKLIN, INDIANA
SHERIFF/JAIL/E-911 PERSONNEL POLICIES HANDBOOK

WHEREAS the County of Franklin, Indiana is an Equal Opportunity Employer, and

WHEREAS it is the intent of Franklin County, Indiana to comply with applicable federal and State of Indiana employment laws and regulations, and

WHEREAS the County of Franklin, Indiana provides Franklin County employees with information about established terms and conditions of employment and employee benefits, and

WHEREAS the Franklin County Board of Commissioners adopted the County Personnel policies on October 7, 2013; and

WHEREAS it is necessary to amend personnel policies from time-to time

NOW, THEREFORE BE IT ORDAINED AND ESTABLISHED BY THE COUNTY OF FRANKLIN, INDIANA BOARD OF COMMISSIONERS THAT:


The attached County of Franklin, Indiana Personnel Policy section 4.4 Sick Leave Reimbursement is hereby adopted and shall be in full force and effect on and after adoption; and shall replace and supersede existing oral or written personnel policies and procedures.

EFFECTIVE DATE

This Ordinance shall be in full force and effect after its adoption by the Board of County Commissioners.

ADOPTED this 24th day of April 2018.

**BOARD OF COMMISSIONERS
FRANKLIN COUNTY, INDIANA**


Tom Wilson


Tom Linkel


Eric Roberts

ATTEST:

Karla J. Bauman
Karla Bauman, Auditor

4.4 SICK LEAVE REIMBURSEMENT

Full time employees are eligible for 100% of their accrued, unused sick hours upon employment termination. However, employees who are terminated for disciplinary reasons shall not be entitled to pay for any accumulated sick hours.

FILED

2018001116 ORDI \$0.00
04/24/2018 01:51:02P 2 PGS
CONSTANCE BISCHOFF
FRANKLIN County Recorder IN
Recorded as Presented

APR 24 2018

ORDINANCE NO. 2018-05

FRANKLIN COUNTY BOARD OF COMMISSIONERS

AN ORDINANCE AMENDING THE COUNTY OF FRANKLIN, INDIANA
PERSONNEL POLICIES HANDBOOK

WHEREAS the County of Franklin, Indiana is an Equal Opportunity Employer, and

WHEREAS it is the intent of Franklin County, Indiana to comply with applicable federal and State of Indiana employment laws and regulations, and

WHEREAS the County of Franklin, Indiana provides Franklin County employees with information about established terms and conditions of employment and employee benefits, and

WHEREAS the County Board of Commissioners adopted the County Personnel policies on October 7, 2013; and

WHEREAS it is necessary to amend personnel policies from time-to time

NOW, THEREFORE BE IT ORDAINED AND ESTABLISHED BY THE COUNTY OF FRANKLIN, INDIANA BOARD OF COMMISSIONERS THAT:

The attached County of Franklin, Indiana Personnel Policy sections 4.4 Sick Leave Reimbursement and 4.5 Personal Leave are hereby adopted and shall be in full force and effect on and after adoption; and shall replace and supersede existing oral or written personnel policies and procedures.

EFFECTIVE DATE

This Ordinance shall be in full force and effect after its adoption by the Board of County Commissioners.

ADOPTED this 24th day of April 2018.

BOARD OF COMMISSIONERS
FRANKLIN COUNTY, INDIANA

Tom Wilson
Tom Wilson

Tom Linkel
Tom Linkel

Eric Roberts
Eric Roberts

ATTEST:

Karla Bauman
Karla Bauman, Auditor

4.4 SICK LEAVE REIMBURSEMENT

Full time employees are eligible for 100% of their accrued, unused sick hours upon employment termination. However, employees who are terminated for disciplinary reasons shall not be entitled to pay for any accumulated sick hours.

4.5 PERSONAL LEAVE

FTPR employees will be allowed (2) personal days on their one (1) year anniversary. One (1) personal day is equal to a regular work shift. These (2) personal days must be used before January 1st of the following year. After the first year of employment, personal leave will be awarded at the beginning of each calendar year. Unless an emergency exists, the elected official/department head must receive a request one (1) day in advance of the day the employee would like to use paid personal time off. Personal leave must be taken within the calendar year and shall not accrue year-to-year.

Personal leave are payable at the employee's regular rate of pay at the time of leave and must be taken in minimum one (1) hour increments.

PT and ST employees shall not receive Personal Leave benefits.

Upon termination, pay for unused personal leave will be included in the employee's last regular paycheck. Employees who are terminated for disciplinary reasons shall not be entitled to pay for any unused personal leave.